

Bedford County Public Schools
310 South Bridge Street, Bedford, VA 24523
Phone (540) 586-1045



RESIDENCY AFFIDAVIT

In order to enroll a child in a public school system in Virginia, state law requires a parent or guardian of a child to provide certain information to the child's school division. When a student is being registered in Bedford County Public Schools for the first time and each time there is a change of address it is required that the parent or guardian present reasonable proof of residing in our school district.

In circumstances where the parents or legal guardians live with a friend, relative, or they are renting/leasing from a landlord without a written lease, you may establish residency by having the homeowner or lessor complete the Residency Affidavit form, have it notarized, and provide acceptable documentation. Acceptable documentation includes a copy of a mortgage, lease, or real estate tax statement of the homeowner or lessor for the principal residence in Bedford County.

Instructions: This document is to be signed by the homeowner/lessor in the presence of a notary.

Student: _____ School: _____

Parent(s): _____

Both the parent(s) and/or legal guardian(s) and the above named student reside at:

STREET ADDRESS

CITY

STATE

ZIP

I, _____, the homeowner/lessor, swear or affirm that the above named student and parent(s) live at the above physical address in Bedford County, Virginia.

I declare under the penalty of perjury that this student and parent(s) reside at the above address. I also agree to notify the school within two (2) weeks when their residency has been changed. False statements of Residency: § 22.1-264.1 of Virginia legal code. A parent or guardian can be charged with a Class 4 misdemeanor for knowingly making a false statement concerning the residency of a child in a particular school division or school attendance zone if the purpose is to avoid tuition or to enroll the student in a school outside the attendance zone in which the student resides.

Falsification of any information or document required for residency verification or the use of the address of another person without actually residing there may result in: a) revocation of student enrollment; b) being held liable to reimburse the district for expenses incurred to educate this student; and/or civil action resulting from fraud, negligent misrepresentation and negligence.

SIGNATURE OF HOMEOWNER/LESSOR

DATE

City/Town/County of: _____ Commonwealth/State of: _____

Subscribed and sworn before me on this _____ day of _____, 20_____.

NOTARY STAMP OR SEAL HERE

NOTARY PUBLIC SIGNATURE

Verification documentation presented: _____

Verified by: _____

Date: _____

TO BE COMPLETED BY BCPS OFFICE STAFF